

e -TENDER NOTIFICATION NO:C4/09(02)/2024-OPD(M&C), DT: 23.02.2024

TENDER ID - 504784



TELANGANA STATE ROAD TRANSPORT CORPORATION

e- tender document for appointment of Region wise Advertising Contractors for display of Ads through provision and maintenance of Grab Handles with Advertisement Rights in the buses (including Hire) of various Regions (Except KMM & SEC)

O/o THE CHIEF TRAFFIC MANAGER (M & C) & DIR CP,
BUS BHAVAN,
RTC X ROADS, MUSHEERABAD, HYDERABAD-500624

Website: <http://www.tsrtc.telangana.gov.in>

CHECKLIST OF DOCUMENTS

S.NO.	DOCUMENT NAME	WHETHER	
		HARD COPY ENCLOSED?	SOFT COPY UPLOADED?
1	DULY FILLED IN ALL PAPERS OF TENDER DOCUMENT WITH SIGNATURE ON ALL PAGES		
2	DD TOWARDS TENDER DOCUMENT FEE		
3	DD TOWARDS EMD		
4	TECHNICAL ELIGIBILITY:		
5	AUDITED BALANCE SHEET CERTIFIED BY C A/ AUDITOR'S CERTIFICATE FOR 2021-22 & 2022-23 FIN. YEARS ALONGWITH P&L STATEMENTS (AUDITED & CERTIFIED)		
6	EXPERIENCE PROOF CERTIFICATE ISSUED BY CONCERNED ORGANISATION (WITH DETAILS OF PERIOD OF EXPERIENCE & NATURE OF WORK) WITH COPIES OF AGREEMENTS		
7	INCOME TAX RETURNS FILED FOR 2021-22 & 2022-23 FINANCIAL YEARS		

SIGNATURE OF THE TENDERER

DISCLAIMER

The information contained in this Tender document or subsequently provided to Tenderers, whether in document or verbal or any other form by or on behalf of Telangana State Road Transport Corporation (TSRTC) by any of its employees or advisors, is provided to Tenderers on the terms and conditions set out in this Tender document and such other terms and conditions subject to which such information is provided.

The purpose of this Tender document is to provide interested parties with information that may be useful to them in eliciting their proposals pursuant to this Tender document. This Tender document may not be appropriate for all persons, and it is not possible for TSRTC, its employees or advisors to consider the investment objectives, financial situation and particular needs of each party who reads or uses this Tender document.

This Tender document includes statements, which reflect various assumptions and assessments made by TSRTC in relation to the Contract. Such assumptions, assessments and statements do not purport to contain all the information that each Tenderer may require.

The assumptions, assessments, statements and information contained in this Tender document, may not be complete, accurate, adequate or correct. Each Tenderer should, therefore, conduct his/its own investigations and analysis and should check the accuracy, adequacy, correctness, reliability and completeness of the assumptions, assessments, statements and information contained in this Tender document and obtain independent advice from appropriate sources.

Information provided in this document to the Tenderer(s) is on a wide range of matters, some of which depends upon interpretation of law. The information given is not an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. TSRTC accepts no responsibility for the accuracy or otherwise for any interpretation or opinion on law expressed herein.

TSRTC, its employees and advisors make no representation or warranty and shall have no liability to any person, including any Applicant or Tenderer under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this Tender document or otherwise, including the accuracy, adequacy, correctness, completeness or reliability of the Tender document and any assessment, assumption, statement or information contained therein or deemed to form part of this Tender document or arising in anyway in this Tender Stage.

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e- TENDER DETAILS

1.	Department Name	TELANGANA STATE ROAD TRANSPORT CORPORATION
2.	Circle/Division	OFFICE OF THE VC&MD, OPD(M&C) WING, BUS BHAVAN
3.	Tender Number	No.C4/09(02)/2024-OPD(M&C), Dt: 23.02.2024
4.	Tender Subject	Appointment of Advertising Contractor for display of Ads through provision and maintenance of Grab handles with Advertisement Rights in various types of buses in various regions.
5.	Period Of Contract	FIVE years
6.	Form Of Contract	As per Tender Document
7.	Tender Type	Open
8.	EMD	EMD of Rs 3,00,000/- for each region. Bidders should submit their EMD by way of Demand Draft drawn on any Nationalized / Scheduled bank payable at Hyderabad in favor of TELANGANA STATE ROAD TRANSPORT CORPORATION . For details of EMD amount, please refer tender document. *Note: The tenderer shall not make the payment through e-portal but shall submit a scan copy of the EMD while submitting the tender document online. After online submission of tender , the tenderer shall physically submit the EMD by way of Demand Draft only payable to TSRTC on the specified date as per tender document.
9	Tender document Process Fee	Rs 5,900/-
10.	Tender document Process Fee Payable To	TELANGANA STATE ROAD TRANSPORT CORPORATION PAYABLE AT HYDERABAD
11.	Bid submission starting date and time	23.02.2024 at 11.00 PM
12	Bid submission closing date and time	06.03.2024 at 05.00pm
13.	Hard copies submission closing date and time	07.03.2024 from 11.00 am to 02.00pm
14.	Submission of separate DDs towards EMD and Tender Doc. fee	Scanned copy should be uploaded while bidding and hard copy should be submitted well before the stipulated time mentioned in the tender document
15.	Technical Bids Opening Date	07.03.2024 at 03.00 PM
16.	Commercial Bids Opening Date and Time	11.03.2024 at 03:00 PM
17.	Place Of Tender Opening	C T M(M&C) & DIR CP OPD(M&C) WING, 2 nd Floor, Bus Bhavan, Mushirabad, Hyderabad.
18.	Officer Inviting Bids	C T M(M&C) & DIR CP, TSRTC
19.	Contact Person	C T M(M&C) & DIR CP
20.	Address/E-mail id	C T M(M&C) & DIR CP, OPD(M&C) WING, 2 nd Floor, Bus Bhavan, Mushirabad, Hyderabad. ctmmnc@tsrtc.telangana.gov.in
21.	Contact Details: Telephone, Fax	9100998224 Fax:040-27616078

22. Procedure to Offer Submission

The Bidders shall submit their response through Bid submission to the tender on eProcurement platform at www.tender.telangana.gov.in by following the procedure given below. The Bidders would be required to register on the e-procurement market place www.tender.telangana.gov.in and submit their bids online. Offline bids shall not be entertained by the Tender Inviting Authority for the tenders published in eProcurement platform. The Bidders shall submit their eligibility, qualification details, Technical bid, Financial bid etc., in the online standard formats displayed in eProcurement web site. The Bidders shall upload the scanned copies of all the relevant certificates, documents etc., in support of their eligibility criteria/certificates / documents in the eProcurement web site. The Bidders shall sign on the statements, documents, certificates, uploaded by them, owning responsibility for their correctness/authenticity. The Bidders shall attach all the required documents for the specific tender after uploading the same during the bid submission as per the Tender Notice and Bid Document.

1. Registration with eProcurement platform:

For registration and online bid submission, Bidders may contact HELP DESK of M/s Vupadhi technologies Limited, or <https://tender.telangana.gov.in>.

2. Digital Certificate Authentication:

The Bidders shall authenticate the bid with their Digital Certificates for submitting the bid electronically on eProcurement platform and the bids not authenticated by digital certificate of the Bidders will not be accepted on the eProcurement platform

3. Submission of Hard Copies:

After online submission of bid, the Bidders are requested to submit the originals of DD towards EMD and Tender document Process fee to the Tender Inviting Authority and other uploaded documents before opening of the bids. The Bidders shall invariably furnish the original DDs to the Tender Inviting Authority before opening of bids either personally or through courier or by post and submission of the same within the stipulated time shall be the responsibility of Bidders. The department shall not take any responsibility for any delay or non-receipt. If any of the documents furnished by the Bidders are found to be false/fabricated/bogus, such Bids will be rejected and the EMD will be forfeited.

The Bidders are requested to get a confirmed acknowledgement from the Tender Inviting Authority as a proof of submission of Hardcopies to avoid any discrepancy. The Bidders have to attach the required documents as hard copies after uploading the same as required by Tender Inviting Authority in the tender conditions.

4. Payment Of Transaction Fee:

It is mandatory for all the participant Bidders from 1st January 2006 to electronically pay a Non-Refundable Transaction fee to the service provider through "Payment Gateway Service on E-Procurement platform". The Electronic Payment Gateway accepts all Master and Visa Credit Cards issued by any Bank and Direct Debit Facility/Net Banking of ICICI Bank, HDFC, Axis Bank to facilitate the transaction. This is in compliance of G.O. Ms. 13 dated 07.05.2006. A GST of 18% + Bank

		<p>Charges on the transaction amount payable shall be applicable.</p> <p>5. Tender Document: The Bidders are requested to download the Tender Document and read all the terms and conditions mentioned in the Tender Document and seek clarification, if any, from the Tender Inviting Authority. Any offline bid submission clause in the tender document could be neglected. The Bidders have to keep track of any changes by viewing the Addenda / Corrigenda issued by the Tender Inviting Authority from time-to-time, in the eProcurement platform. The Department calling for Tenders shall not be responsible for any claims / problems arising out of this</p> <p>6. Bid Submission Acknowledgement: The Bidders shall complete all the processes and steps required for Bid submission. The system will generate an acknowledgement with a unique bid submission number after completing all the prescribed steps and processes by the Bidders. Users may also note that the bids for which an acknowledgement is not generated by the eProcurement system are treated as invalid or not saved in the system. Such invalid bids are not made available to the Tender Inviting Authority for processing the bids. The Government of TS and M/s TSTS are not responsible for incomplete bid submission by users.</p>
23.	General Terms & Conditions	As per Tender Document

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HOW TO APPLY

- Click at www.tender.telangana.gov.in e-Procurement notification
- Read the complete document carefully
- Price Bid shall be submitted online only
- The system will generate an acknowledgement with a unique offer submission number on successful completion of the above process.
- Signed Tender form, terms & conditions, scanned DDs or other relevant documents should upload in a "zip" format.

For any help or technical support on e-Procurement, Bidders may contact M/s Vupadhi Technologies Limited over phone or in person or their helpdesk at:

e-Procurement Help Desk
Vupadhi Technologies Limited
1ST Floor, Ramky Grandiose, Sy, No.136/2 & 4,
Gachiwli
Hyderabad-500032
Telangana State, India
Ph: +91-40-39999700/ 701/ 704
E-Mail: contact@vupadhi.com
Cell No. : 7337445545/46, 9912756216

Details of e- Tender Notification No.C4/09(02)/2024-OPD(M&C), Dt 23.02.24

- 1.** The tender is for appointment of Region wise Advertising Contractors for display of Ads through provision and Maintenance of Grab Handles with Advertisement Rights in various types of buses including Jnnurm, CNG and Hire in (1) HYDERABAD, (2) RANGAREDDY, (3) MEDAK, (4) MAHABUBNAGAR, (5) NALGONDA, (6) KARIMANAGAR, (7) WARANGAL, (8) NIZAMABAD & (9) ADILABAD Regions for a period of **FIVE** years.
- 2.** Technical details with regard to no.of buses in each Region, specimen image of the Grab handle, Advertisement space, type of buses, no.of grab handles permitted, Advertisement material to be used, etc. are mentioned at Annexure-I
- 3.** Online Bids in two bid system (Technical and Commercial) through e procurement are invited from reputed and experienced Advertising contractors having minimum experience of **two** years in the field of Outdoor Advertisement with minimum annual turnover of **Rs 40 lakhs** during 2021-22 & 2022-23 financial years in advertising business.
- 4.** Tender documents can also be down loaded from the web site **www.tsrtc.telangana.gov.in.**
- 5.** Tender document process fee of **Rs 5900/-** (single processing fee is enough for all regions) shall be paid in the form of Demand Draft obtained in favor of TELANGANA STATE ROAD TRANSPORT CORPORATION and the same shall be scanned and uploaded at the time of bid submission through online. The original DD shall be enclosed (submitted), at the time of submission of hard copies.
- 6.** Earnest Money Deposit of **Rs. 3,00,000/- Lakhs for each Region** (separately if participated for more than one region) shall be paid in the form of DD obtained in favour of TELANGANA STATE ROAD TRANSPORT CORPORATION and the same shall be scanned and uploaded at the time of bid submission through online. The original DD shall be enclosed (submitted), at the time of submission of hard copies.
- 7.** In the event of the date, specified for receipt and opening of tender, being declared as a holiday for TSRTC's office, the due date for submission of hard copies of the documents, original DD for EMD & tender processing fee / opening of tenders will be the following working day.
- 8.** Before submission of the tender, tenderers are required to make themselves fully conversant with the eligibility, terms and conditions, so that no ambiguity arises at a later date in this respect.
- 9.** TSRTC reserves the right to accept any tender or reject/cancel any tender or all the tenders received in response to this tender notification at any stage without assigning any reasons whatsoever.

**CHIEF TRAFFIC MANAGER (M & C) &
DIR CP**

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TERMS AND CONDITIONS OF THE e-TENDER

General

1. All the tenderers who have downloaded the Tender Document are requested to get in touch with Marketing & Commercial Department/TSRTC for all updates on the tender such as addendums, replies to queries, postponement of tender schedules etc., or monitor the website for the same. No claims or compensation will be entertained on account of the Tenderer having not read/noticed the updates, etc.
2. Tenderer is required to read carefully the contents of this document and is expected to examine all instructions, forms, terms and conditions in the tender documents. Failure to furnish all information required as per the tender document or submission of a tender not substantially responsive to the tender documents in every respect will be at the Tenderer's risk and may result in rejection of the tender.
3. **The Tender must be submitted in the prescribed Tender Form along with requisite EMD and Tender document process fee. Single tender document and Tender document fee is enough for one / more than one / all the Regions. However, the tenderer has to pay EMD amount for the stipulate amount separately for each of the Regions.**
4. The tender form must be signed by the Tenderer (either individual or representing a firm) only.
5. The Tender once submitted shall not be permitted to be withdrawn. The Corporation shall not be responsible for the delay in finalizing the tenders - for administrative reasons or for the reasons beyond its control viz., Court directive etc.
6. Incomplete Tenders, Tenders not accompanied by Demand Draft for requisite EMD and DD for Tender document process fee will be rejected. Cheques in lieu of Demand Drafts will not be accepted.
7. **Any person/agency/organization, who / which was a contractor to the Corporation in the past and was terminated due to default in payment or for any other reason, and any existing contractor who defaulted in payment of contract amount equivalent to 6 months and above in the present contract on the date of submission of this tender, is disqualified from participating in this Tender.**

Earnest money Deposit

8. Each Tender Form shall be accompanied by a Demand Draft obtained from any Nationalized Bank/Scheduled Bank for the stipulated amount towards EMD. No exemption of EMD is allowed to any Government Organization / SSIs etc. The Demand Draft should be obtained in favour of TELANGANA STATE ROAD TRANSPORT CORPORATION, HYDERABAD. EMD in any other form other than Demand draft will not be accepted.
9. The EMD will not carry any interest. The EMD of the unsuccessful tenderers will be refunded only after finalization of Tenders.
10. The Corporation shall not be responsible for any delay in refund of EMD due to any reason in finalizing Tenders i.e. Administrative reasons / Court directive etc. The EMD of the successful tenderer will be adjusted towards security deposit payable to the Corporation.

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11. The EMD of the tenderer will be forfeited under the following circumstances.

- (a) When the EMD is not paid or less than what is stipulated in the tender.
- (b) When the EMD is paid through other means i.e., in a manner other than what is stipulated in the Tender Notification.
- (c) When Tender form with pre-conditions or additional conditions is submitted.
- (d) When the tender is submitted in an unconcerned tender form.
- (e) When the tender is submitted for the business other than that notified in the tender Notification.
- (f) When the tender form is submitted by minor. However, in case the tender is submitted on behalf of a minor, necessary proof of guardianship shall be submitted, failing which tender will be rejected.
- (g) When the Tender form is submitted by the person as stated vide clause 7 above.
- (h) When the tender is rejected as per Clauses 6 and 7 as stated above
- (i) When the successful tenderer fails to pay the Security deposit within 15 days and / or fails to furnish Bank guarantee within 15 days from the date of issue of allotment letter for the contract.
- (j) When the successful tenderer backs out from taking up of the contract, within the stipulated period, for whatsoever reason.
- (k) When the successful tenderer fails to enter into an agreement with the Corporation within 15 days from the date of issue of allotment letter for the contract.

Eligibility Criteria

12. Only those tenderers who possess the following eligibility criteria shall apply. Tenderers shall submit documentary proof of eligibility criteria. Tenders which are not meeting the eligibility criteria will be summarily rejected.

The eligible tenderer can be an Individual/ Partnership firm/ Company/Corporation and shall fulfill the following criteria

a) **Average Annual Turnover:** The average annual turnover, in outdoor advertisement business, of the tenderer for 2021-22 & 2022-23 financial years shall be equal to or more than **Rs 40 Lakhs**.

Proof of which shall be submitted by way of Audited Balance Sheet certified by authorized Chartered Accountant or Auditor's Certificate along with Profit & Loss Statements.

b) **Experience:** The experience of the tenderer in the outdoor advertisement field shall be for a minimum of **two** years in reputed public/private organizations.

The tenderer/firm should have completed two years of experience as on the date of submission of the tender.

The tenderer shall submit the proof of experience in the form of certificate (with details of period of experience and nature of work) issued by the concerned organization and shall be supported by copies of agreements.

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c) **Income tax:** The tenderer shall submit income tax proof in the form of certified copies of Income Tax Returns filed for 2021-22 & 2022-23 financial years.

13. Before submission of the tender, tenderers are required to make themselves fully conversant with the eligibility/qualification criteria and terms and conditions, so that no ambiguity arises at a later date in this respect.

14. If the tenderer finds discrepancies in tender document and its conditions or if he is in doubt as to their meaning he should at once intimate and obtain clarification prior to submission of the tender.

15. If the tender is submitted on behalf of a firm, name of the person representing the firm along with designation shall be mentioned in the tender form below the firm name. Also proof of authorization shall be enclosed.

16. If the tender is submitted on behalf of a firm, all documental evidences to be submitted in technical bid such as annual turnover, experience in the relevant field etc, shall be furnished only in the name of the firm with which the tender is submitted.

17. The tender shall be filled in all respects and shall be signed by the Tenderer. The Tenderers should ensure that their offer is submitted on the **due date and time**. Offers received after due date and time, shall not be accepted.

18. Incomplete tenders or tenders not fulfilling any of the conditions specified above are liable to be rejected without assigning any reason.

19. Tenderer shall submit the tender **online**. The Tenderer shall submit their eligibility, qualification details, Technical bid, Financial (Commercial) bid etc., in the online standard formats displayed in e-Procurement web site. The Tenderer shall upload the scanned copies of all the relevant certificates, documents etc., in support of their eligibility criteria/ certificates / documents in the e Procurement web site. The tenderer shall sign on the statements, documents, certificates, uploaded by them, owning responsibility for their correctness/authenticity.

20. After online submission of bid, the Hard copy of the documents must be submitted to C T M(M&C) & DIR CP, TSRTC, Mushirabad, Hyderabad -500 020 before 2.00 PM on **07.03.2024**. or any Amendments issued thereon. The Tenderer shall submit

- (a) Original Demand draft for **Rs.5900/-** towards tender document process fee **(single processing fee is enough for all regions)**.
- (b) Original DD of Rs.3,00,000/- towards the EMD **(separately if participated for more than one Region)**.
- (c) Technical Bid cum Application form duly filled and signed as at **Annexure II**.
- (d) All supporting documents for eligibility **(i.e. Annual average turnover, Experience, Income tax proof)** as prescribed in the tender document.
- (e) All the papers of tender document **(except Commercial Bid)** with terms and conditions duly signed by the Tenderer on each page as a token of acceptance of all the terms and conditions.

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- (f) Self-Attested copies of Tenderer's partnership deed/ proprietorship deed / Registration Documents, as applicable.
- (g) Self-Attested copy of PAN, TAN card, GST Registration of the Tenderer.
- (h) Power of Attorney/Authority Letter to sign the Tender Document as applicable.
- (i) Any other document required as per the tender conditions

21. The amount offered per bus per month, in the commercial bid shall be for the first year of contract. The amount offered shall be the net amount payable to the Corporation. The contract amount offered per bus per month will be enhanced by 10% every year from 2nd year onwards over the contract amount payable in the previous year of contract.

The Commercial Bid must be unconditional. Conditional offers will be summarily rejected. The Commercial Bid shall be quoted by the Tenderer entirely in Indian Rupees.

Opening and Evaluation of Technical Bid:

22. The Tenders will be evaluated online in the Corporate Office, TSRTC, Mushirabad, Hyderabad, at 3.00 P.M., on **07.03.2024** for technical evaluation and Price bids (Commercial bids) will be evaluated online on **11.03.2024**, at 03:00 PM.

23. In the event of the date specified for receipt and opening of tender being declared as a holiday for TSRTC's office, the due date for submission of hard copies / opening of tenders will be the following working day.

24. The following procedure will be adopted for evaluation of the tenders.

i. Technical Bid will be evaluated to verify its contents and the supporting documents to ascertain the eligibility of the tenderers. The Technical bids will be scrutinized on the basis of basic eligibility criteria.

If the documents are incomplete or not in the prescribed formats or substantially insufficient to evaluate the eligibility criteria for short listing the Tenderer on the basis of the information contained in it may render the tender invalid and the tenderer will be disqualified for commercial bids. The EMD of the disqualified tenderer will be refunded. The applicant may collect the same from TSRTC with due acknowledgement.

ii. Commercial Bid will be evaluated, only of those Tenderers, who have fulfilled the requirements stipulated for the Technical Bid.

Note: Even though the tenderers meet the above eligibility criteria, they are subject to be disqualified if they have made misleading or false representations in the forms, statements and attachments submitted in proof of the eligibility requirements.

Evaluation of Commercial Bid.

25. The Bids will be evaluated mainly basing on the highest License fee offered per bus per month for the first year of contract and tender will be awarded to the tenderer whose offer is the highest, after negotiations and recommendations made by Tender Committee constituted for this purpose.

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Tender Evaluation Committee

26. The Tender Evaluation Committee constituted by the TSRTC shall evaluate the tenders. The decision of the Tender Evaluation Committee in the evaluation of the Technical and Commercial bids shall be final. No correspondence will be entertained outside the process of negotiation/ discussion with the Committee.

27. Any approach from the tenderer's representative or his / her agent trying to influence the decision on the tender, officially or otherwise, shall render the tender liable to be summarily rejected. The tender committee has been empowered to take the final decision regarding the tender.

Amendment of Tender Document:

28. At any time prior to the deadline for submission of proposals, TSRTC may for any reason, whether at its own initiative or in response to a clarification requested by a prospective Tenderer modify the Tender Document by issuing an addendum.

Any Addendum thus issued shall become a part of the Tender Document and will be posted on the website www.tender.telangana.gov.in or www.tsrtc.telangana.gov.in.

To provide reasonable time to the prospective Tenderers to take an addendum into account while preparing their proposals, the deadline for submission of proposals may be extended, at the discretion of the tendering authority, if required.

Allotment of contract

29. As per the recommendations of the Committee, the contract will be allotted to the successful tenderer. The successful tenderer shall enter into agreement within 15 days from the date of issue of letter of allotment of the Contract duly paying Security Deposit and furnishing Bank Guarantee for the stipulated amounts.

Termination of tender process

30. TSRTC may terminate the tender process at any time and without assigning any reason. TSRTC makes no commitments, express or implied, that this process will result in a business transaction with anyone.

**CHIEF TRAFFIC MANAGER (M & C) &
DIR CP**

SIGNATURE OF THE TENDERER

GENERAL AGREEMENT CONDITIONS OF THE CONTRACT

- 1.** The tender is for appointment of Region wise Advertising Contractors for display of Ads through provision and Maintenance of Grab Handles with Advertisement Rights in various types of buses (including Jnnurm, CNG and Hire) in (1) HYDERABAD, (2) RANGAREDDY, (3) MEDAK, (4) MAHABUBNAGAR, (5) NALGONDA, (6) KARIMANAGAR, (7) WARANGAL, (8) NIZAMABAD & (9) ADILABAD Regions for a period of **FIVE** years.
- 2.** Technical details with regard to no.of buses in each Region, specimen image of the Grab handle, Advertisement space, type of buses, no.of grab handles permitted, Advertisement material to be used, etc. are mentioned at Annexure-I
- 3.** The tenderers are advised to inspect or arrange to inspect the Buses either on road or in the Depot / bus station premises along with proposed advertisement locations physically to have clear idea before submission of tender.
- 4.** The newly added buses (after commencement of agreement period) will also be made available to the Contractor for which the rates finalized will be made applicable. The Contractor shall pay additional contract amount for the newly added buses as per the agreed rate per bus.

Census of buses will be conducted once in every four months for arriving at monthly license fee to be paid by the successful tenderer for the next four months. The contractor shall obtain the details of no.of buses form the Corporation at every 4 months to pay the revised license fee, as per the census of the buses.

- 5.** If any Private hire Bus owner has not allowed the ad contractor to display ads even after obtaining necessary permissions or remove / deface the ads already displayed without prior intimation to the ad contractor, Corporation will recover the commensurate license fee payable by the Advertisement Contractor from the hire charges payable by the Corporation to the Hire Bus Owner and the same shall be reduced in the license fee payable by the ad contractor for the following month.

6. SECURITY DEPOSIT:

The successful tenderer shall have to pay an amount equivalent to the six highest monthly installments (out of the five year contract) **towards Security Deposit of contract within 15 days from the date of issue of allotment letter for the contract.**

The Security Deposit shall be paid to the C T M (M & C) & DIR CP, T.S.R.T.C., Musheerabad, HYD., through Demand Draft obtained from any Nationalized Bank/Scheduled Bank located in Telangana in favour of TELANGANA STATE ROAD TRANSPORT CORPORATION, payable at Hyderabad.

The Security Deposit will be refunded after one month from the date of completion of the contract period, after adjusting the dues, if any payable by the advertising contractor to the Corporation.

The Security Deposit will not be adjusted towards monthly installments payable by the advertising Contractor.

In case of termination of contract due to breach of Terms and Conditions of contract, Corporation shall have the right to adjust the Security Deposit paid by the Advertising contractor towards the dues payable to the Corporation and to forfeit the balance Security Deposit. The Security Deposit will not carry any interest.

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7. BANK GUARANTEE:

The successful tenderer shall have to submit Bank Guarantee for an amount equivalent to six monthly installments of 1st year contract amount within 15 days from the date of allotment of the contract. **The Bank Guarantee shall have validity for 12 months.**

The Bank Guarantee shall be furnished in addition to Security Deposit. **The Bank Guarantee will be returned after completion of 12 months period.**

The Corporation shall have the right to invoke the Bank Guarantee at any time and to adjust the realized amount towards the due amounts payable to the Corporation, if the Advertising contractor defaults in payment of monthly installment amount or penalty, or for breach of any Terms and Conditions of the agreement.

8. Failure to pay the Security Deposit/ furnish Bank Guarantee/ enter into agreement within the stipulated period, the Corporation shall have the right to cancel the allotment of contract and the EMD/ Security Deposit/ Bank Guarantee amount shall be liable for forfeiture.

9. The successful tenderer shall enter into an agreement with the Corporation duly paying **applicable stamp duty** within 15 days from the date of issue of allotment letter for the contract.

10. Failure to pay security deposit and / or to furnish bank guarantee and / or to enter into an agreement within the stipulated period shall render cancellation of allotment of contract and the EMD / security deposit / Bank guarantee amount shall be liable for forfeiture.

11. LICENCE PERIOD: The license period of the contract will commence from the 16th day from the date of issue of allotment letter for appointment of the advertising contractor and remains unaltered.

12. The Contractor shall ensure that all norms of decency and social ethics are practiced for displaying the Advertisement content.

13. Corporation reserves the right to appoint separate Contractor / Contractors for display of Advertisements on any portion of the bus inside / outside the buses, through any mode of advertisement, except on the portion specified and allotted to the Advt. Contractor under the present contract.

14. The Contractor will not be permitted to display ads on the Grab handles of the buses which are specifically excluded from display of any commercial advertisements by an order of VC & MD of the corporation during the subsisting period of contract.

15. The Contractor shall display advertisements only on the space earmarked on the Grab Handles, as shown at **Annexure-I.**

The material used for Grab Handles is preferably of Industrial Poly carbonate with High Tensile Nickel bolts and Nylon nuts for locking (advertisement portion) etc.

The aesthetic look of the buses should not be spoiled even while the advertisement is on or when it is removed.

16. The Grab Handles once fixed by the Advertising contractor will become the property of the corporation irrespective of completion of contract period.

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17. The contractor shall ensure that all norms of decency and social ethics are practiced for displaying the advertisement content.

18. License fee holiday for a maximum period of two months (on the request of the contractor only) will be given for installation of Grab handles in the buses from the date of commencement of licence period. The Contractor shall pay license fee from 3rd month onwards or from the date of commencement of business, whichever is earlier.

19. Corporation is not responsible for delay (beyond two months) by the successful tenderer for any reason and the contractor shall pay license fee w.e.f. 3rd month onwards irrespective of completion of installation of Grab Handles/ display of Ads.

20. The contract amount payable by the advertising contractor shall be paid as under:

The amount as agreed to pay to the corporation for each month every year shall be paid **in advance** on or before 10th day of the month to the concerned AO / Dy CAO of ----- Region through demand draft obtained in favour of concerned AO / Dy CAO.

The Advertising Contractor shall pay the contract amount to the Corporation, without any deductions including TDS as Corporation is exempted from Income tax. In other words, the amount agreed to be paid to the Corporation towards the contract shall be paid in Toto.

In the event of delay in payment of monthly installment the Advertising Contractor is liable to pay **penalty** for each day of delay beyond the due date @ 36% per annum on the amount payable in addition to the installment amount. This clause shall not prevent the corporation from invoking bank guarantee and adjusting / forfeiting the security deposit of the advertising Contractor.

21. The Advertising Contractor shall have to pay the contract amount as agreed to be paid to the corporation, irrespective of display of advertisements.

22. The Contractor shall pay GST to the corporation as per the Rules in force and at the rate as fixed by the Government from time to time on the contract amount payable to the corporation, in addition to payment of contract amount as agreed to be paid to the Corporation.

23. The Contractor shall in no manner evade any governmental responsibilities and obligations in terms of practicing of laid down norms for undertaking such business activities.

24. The Contractor shall be responsible to receive Ad-content, and take care of logistics for displaying Ads on the Grab Handles.

25. If the advertising contractor fails to pay the monthly installments within stipulated period as per the terms & conditions of this agreement, or commits breach of any conditions of the agreement, the Corporation shall have the right to take any one or all the following actions:

- a. to order to stop display of advertisements.
- b. to invoke the bank guarantee, and to adjust the amount towards due amounts payable to the corporation.
- c. to adjust the security deposit amount towards due amounts payable to the corporation
- d. to deface / remove advertisements displayed.
- e. to terminate the contract.

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In case contract is terminated, corporation shall have the right to adjust the deposits (Security deposit and Bank guarantee amount) towards all the dues payable to the corporation including incidental financial losses that might arise on account of such premature termination and also to forfeit the balance of deposit amount.

26. The advertising contractor shall carryout their business of display of advertisements on Grab handles for a **minimum period of one year** from the date of commencement of the contract.

In the event of the contractor seeking premature termination of contract within the stipulated one year period, the contractor has to pay the balance monthly installments for the left over minimum stipulated period of contract.

If the contractor clears the balance contract amount for the left over minimum stipulated period of one year, the deposits (security deposit and Bank guarantee) will be refunded. In case the contractor fails to pay the amount which falls short of the amount payable for one year, corporation has the right to adjust the deposits paid by the contractor towards the dues payable by the contractor and to refund the balance deposits, if any. In the event of any further short fall even after adjustment of security deposits, the contractor shall made good the short fall within the prescribed time.

27. The advertising contractor shall bring all equipment's and materials just before fixing / displaying Advertisements, at his /her own cost. It is also the responsibility of the advertising contractor to take away the advertising materials immediately after the fixing / display work is completed.

28. Corporation is not liable for the damages caused to the Ad. / Grab Handles, by whatsoever reason it might be. Under no circumstances, the Buses should be allowed to lose their identity in the process of display of advertisements.

29. The advertising contractor:

- a. shall not accept any advertisements for display beyond the date of expiry of the agreement.
- b. shall not resort to display of advertisements beyond the space specified for display of advertisements.

30. The advertising contractor shall fix the grab Handles / Advertisement in the buses only during the period when the buses are kept idle or when they are not under operation. He/she shall have no right to detain any bus/buses for the purpose of display of advertisements.

31. The advertising contractor shall not undertake any advertisements for display which may offend decency, good morals or may promote ill will or hatred amongst any class or classes of the public. Corporation shall have the right to prohibit/reject such advertisements from display and the advertising contractor shall not have the right to claim for any loss or damages that he / she may suffer on account of such rejection or restriction.

32. The advertising contractor shall submit the advertisement to the concerned Depot Manager specifying the subject matter of advertisement, periodicity and time of display of advertisement etc. for approval.

The Unit officer shall have the right to reject either whole or part of the Advertisement, if the advertisement is objectionable and against the interests of the corporation or the general public or not worthy for display.

No advertisement shall be displayed without prior approval of the Unit Officer concerned.

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Even, where the advertisement is approved by the Unit officer, the Regional Manager concerned and C T M(M& C) & DIR CP at Corporate Office shall have the right either to reject the advertisement or to ask for modification, if in their opinion, the advertisement would be detrimental to the policy/interest of the Corporation/ Government/public interest.

33. The advertising contractor shall not display advertisements concerning to Tobacco, Liquor, Alcoholic products - Narcotics, Obscene material, Religious / Political and Election campaign slogans or any other product prohibited by the Corporation / Government from time to time.

34. The corporation authorities will allow the advertising contractor or any person authorized by the advertising contractor to enter into the premises to carry out their work based on the strength of identity cards issued by the Managing Director of the Agency.

35. The advertising contractor is liable for the damages caused to the buses in the course of display of advertisements / fixing of Grab Handles in buses or in the course of removing the advertisements / Grab Handles from the buses.

36. The advertising contractor shall furnish information that may be required by the Corporation from time to time, connected with the business of display of advertisements on Grab handles in the buses.

37. The Corporation shall have right to transfer the bus/buses under operation of a Depot / Region / Zone on which Grab handles are fitted / advertisements are displayed to the Depots of same /any other Region / Zone as it may think fit and necessary and the advertising contractor shall have no right to demand for operation of any such bus/buses within a particular Depot /Region / Zone during the period of Contract.

38. The advertising contractor shall have no right to demand for operation of any bus/buses with advertisements / Grab Handles on any particular route/routes, area, timings etc.

39. Distribution of Depots in the existing Regions of the corporation is subject to rationalization on the basis of geographical location, direction, route network, fleet strength and other administrative reasons. The contractor cannot make any claim for deletion of depots / fleet if any owing to the above.

40. In case any bus/buses in which Grab Handles are fitted is / are not operated due to mechanical breakdown/ accident/ fire/ floods / natural calamities / strike/ agitations/bundhs either by internal or external factors or for any other reasons, for a particular period, or periods, the advertising contractor shall have no right to claim any compensation or reimbursement of loss etc.

41. The contractor shall fix Grab Handles in buses duly removing the existing Grab handles, if any required and handover the same to the concerned Depot Authorities, while fixing new ones.

42. No display of any advertisement shall exist on Grab Handles of any bus after completion of the contract period.

43. In case the advertising contractor fails to remove the advertisements on Grab handles, after completion of contract period or within seven days from the date of termination of contract for whatsoever reasons, the advertising contractor is liable to pay penalty at the rate of Rs.1,000/- (Rupees one thousand only) per day per bus, for displaying advertisements unauthorisedly.

SIGNATURE OF THE TENDERER

The advertising contractor shall reimburse the consequential expenditure involved in removing such advertisement material in case the corporation removes the advertisements. The Corporation shall also have the right to invoke Bank guarantee and adjust and/or adjust the security deposit towards the removal charges.

44. The advertising contractor is liable for the damages caused to the buses/premises of the corporation or to any property of the corporation or to any person in the course of display of advertisements on Grab Handles or in the course of removing advertisements from grab handles.

45. If the Advertising contractor is found displaying advertisements on Grab Handles unauthorisedly or commits any breach of Terms and conditions of the agreement, the Regional Manager concerned can issue notice to the contractor to rectify the same within a specific period and if the contractor fails to do so, the Regional Manager can impose a penalty up to a maximum of Rs.1000/- (Rupees one thousand only) on each occasion, besides taking other action as deemed fit and proper.

46. The Corporation shall not be accountable for any loss or damage or theft of Grab Handles / equipment / accessories etc, that the advertising contractor may suffer or on account of any advertisements displayed or not displayed on the grab handles in buses or for any reason or for any other cause.

47. The Corporation shall not be liable for any loss incurred by the advertising contractor to its Bankers, Financial institutions, customers, personnel engaged by the Contractor or any other person connected with the business of the Contractor.

48. The advertising contractor shall comply with the provisions of all the Acts of Government relating to Labour and the Rules and Regulations made there under, from time to time like payment of P.F., ESI, Minimum wages as prescribed by the Govt., and submit the proof of compliance. The Contractor/Agency shall at all times indemnify the Corporation all claims, damages for compensation under the provisions of all Laws and Acts pertaining to the Labour engaged by them.

49. The Advertising contractor shall indemnify the Corporation for any claims made by any authority and reimburse the same in case any payments are made by the Corporation.

50. The Corporation is not liable to pay compensation in case of death or injury (simple/grievous) caused to any person or workmen engaged by the advertising contractor in connection with fixation / display of advertisements on Grab Handles in buses. The advertising contractor is liable to bear all expenses and for payment of compensation in such cases.

51. The Advertising contractor shall indemnify the Corporation for any claims made by any authority and reimburse the same in case any payments are made by the Corporation.

52. The contract can be terminated by giving three months advance notice on either side.

But the contractor has to carry out the business for a minimum period of one year as per the Clause 26. If the contractor seeks premature termination, immediately on completion of one year, he/she has to intimate (in writing) his / her intention to terminate the contract at the beginning of the fourth quarter (i.e. soon after completion of 9 months period) from the date of commencement of the contract, in the form of 3 months advance notice.

However, Corporation reserves the right to terminate the contact any time during the contract period, by giving 3 months advance notice to the contractor.

SIGNATURE OF THE TENDERER

In such circumstances, the deposits which may remain to the credit of the contractor will be refunded after all the dues payable to the corporation have been settled out of the deposits made by the Contractor (security deposit, bank guarantee etc.). Corporation shall not be liable to pay any damages that the contractor may suffer on account of such termination.

In case of any violation / breach of terms and conditions of the contract, corporation reserves the right to terminate the contract with one Month advance notice besides forfeiture of security deposit and bank guarantee amount.

53. *The advertising contractor shall not display advertisements of businesses competitors with TSRTC in passenger transport and Cargo & Logistics, Tourism*

54. The advertising contractor shall not appoint other firms / agencies / individuals as sub-Contractors to carry out the business of display of advertisements on Grab handles.

55. The advertising contractor shall not engage persons below the age of 18 years. The persons engaged by the Advertising Contractor shall not have any right or claim whatsoever, for employment in TSRTC at a future date.

56. The advertising contractor shall not employ, associate or include as business partner any person who was advertising contractor of the corporation and defaulted in payment of contract amount. In case, it comes to the notice of the Corporation that the advertising Contractor has employed/associated/included such person in carrying out the business, the corporation shall have the right to terminate the contract.

57. In case of any violation of the conditions of the contract, the corporation reserves the right to terminate the contract besides forfeiture of security deposit / bank guarantee amount.

58. The business shall be carried out only on the name/firm, as the case may be, that was specified and recorded in the Tender form while submitting the tender. During the course of contract, the Contractor/Agency shall not be allowed to change the name of the Agency or to transfer the Agency.

59. The VC&MD of TSRTC reserves the right to modify any condition/conditions of the agreement, and add any other condition/conditions during the contract period. The Contractor/Agency has to abide by the conditions modified/incorporated and has to enter into a fresh agreement with the corporation at their cost.

60. The VC&MD of TSRTC, reserves the right to accept, reject or modify any or all Tenders without assigning any reasons thereof. The tenderer shall have no cause of action or claim against TSRTC for rejection of his/her tender.

61. In case of any dispute or differences arising on the terms and conditions of the tender or contract as the case may be, the decision of the VC&MD, TSRTC, shall be final and binding on both the parties.

62. If any dispute arises between the advertising contractor and the Telangana State Road Transport Corporation, the Courts at Hyderabad and Secunderabad shall have jurisdiction.

**CHIEF TRAFFIC MANAGER (M & C) &
DIR CP**

SIGNATURE OF THE TENDERER

ANNEXURE – I

The details of **approximate** no. of buses as on 31.12.2023.

Category	Product	1	3	4	5	6	7	8	9	10	Corporation
		HYD	MBNR	NLG	MDK	RR	KRMR	NZB	ADB	WL	
	Deluxe		20	70	34	8	19	26		38	215
Buses Non AC	Express		91	69	99	83	119	78	28	115	682
	Palle Velugu		258	169	206	113	216	187	161	239	1549
	Mini Pvg		56	24	13	6	19	12		13	143
CNG BUSES	CNG METRO EXPRESS										
	CNG CITY ORD										
	CNG CITY SUB										
	CNG MOFFUSSIL										
CITY TYPE WISE	SLF METRO EXP/ ORD	416					15				431
	METRO DELUXE										
	METRO EXP	45									45
	CITY ORD	394								37	431
	CITY SUB ORD	244								5	249
	CITY MOFFUSSIL	131									131
	CITY MINI	4									4
RTC Total		1234	405	262	318	202	369	277	189	409	3665
Hire RTC	EXP		179	73	49	85	107	33	75	98	699
	PVG	2	199	181	169	100	230	135	224	219	1459
	OLECTRA ELECTRICAL										
	e-METRO A/C										
	METRO EXP	16									16
	CITY ORD	11								8	19
	CITY SUB URBAN	78								7	85
	CITY MOFFUSSIL	55									55
Hire RTC	162	378	254	218	185	337	168	299	332	2333	
Total		1396	783	516	536	387	706	445	488	741	5998



The material used for Grab Handles is preferably of Industrial Poly carbonate with High Tensile Nickel bolts and Nylon nuts for locking (advertisement portion) etc.

The Grab Handles should tightly fitted to the rod without any movement, to have firm grip to the passenger

The no.of Grab Handles permitted in each bus is ranging from 25-30 depending upon the availability of space and convenience to the passengers.

The aesthetic look of the buses should not be spoiled even while the advertisement is on or when it is removed / defaced.

The Contractor shall ensure that all norms of decency and social ethics are practiced for displaying the advertisement content.

SIGNATURE OF THE TENDERER

Application form

<p>Affix latest passport size photo with self attestation</p>
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To
The Chief Traffic Manager (M & C) & DIR CP,
T. S. R. T. C. Mushirabad,
H Y D E R A B A D.

Sir,

Sub:-Submission of Application form for evaluation of the eligibility of the tender submitted for appointment of contractors for display of Ads through provision and maintenance of Grab handles in various types of buses in ----- Region for a period of **FIVE** years – Reg.

1) Name of the Tenderer (In capital letters):

2) Status (Individual/Partnership :
Firm/Company/Others) with
details and proof thereof

3) Address for correspondence :

Telephone No.

4) Medium of Communication : (Tenderer shall opt for his / her
choice from the below mentioned options)

- a. SMS : Mobile No.-----
b. WHATSAPP : Mobile No.-----
c. e-MAIL : e Mail ID.-----

(Delivery of any communication from TSRTC to the above opted digital address will be treated as if it is served through regular post to the tenderer / Advertising Contractor on his physical address. If the tenderer fails to indicate his / her choice from the above three options, then the tender will be treated as incomplete and as invalid)

5) Permanent residential address :

Telephone No. :

6) Email/Website address :

7) PAN No :
(Copy to be enclosed)

8) TAN No :
(Copy to be enclosed)

9) GSTIN :
(Copy to be enclosed)

10) Tender document fee :

- a. Demand Draft No. & Date :
b. Amount in Rs. : 5900/-
c. Bank particulars
(Cheques will not be accepted)

11) Earnest Money Deposit particulars :

- a. Demand Draft No. & Date
 - b. Amount in Rs. : 3,00,000/-
 - c. Bank particulars :
- (Cheques will not be accepted)

**12) Average Annual turnover in outdoor advertisement business for 2021-22 & 2022-23 financial years (in Lakhs)
(Proof to be enclosed as prescribed)**

Description	Two financial years	
	2021-22	2022-23
Year		
Total turnover in lakhs	Rs.	Rs.
Average Annual Turnover in lakhs	Rs.	

- 13) Experience of the Tenderer : _____ years
in number of years in the outdoor advertising field,
(Proof of experience to be enclosed as prescribed).
- 14) I/We hereby submit the certified copies of Income Tax returns filed for 2021-22 & 2022-23 financial years as Income Tax proof.
- 15) I/we hereby agree to be appointed as contractors for display of Ads through provision and maintenance of Grab handles in various buses of ----- Region for a period of **FIVE** years
- 16) I/We have perused the terms and conditions of the tender for appointment of contractor and hereby agree to abide by the said conditions.
- 17) I/We understand and hereby accept that Corporation will evaluate our bid on the basis of highest amount offered **per bus per Month** during the first year of contract and our Commercial Bid shall be binding upon us subject to the modification resulting from contract negotiations, made by TSRTC at its discretion.
- Note:** The contract amount offered per bus per month in the 1st year of contract will be enhanced by 10% every year from the 2nd year onwards over the contract amount payable in the previous year of contract.
- 18) It is hereby confirm that I/We are entitled to act on behalf of our corporation/company/ firm/organization and empowered to sign this document as well as such other documents, which may be required in this connection.
- 19) I/we have carefully read and understood the terms and conditions of the tender and of the contract and hereby confirm my/our acceptance to the Terms and Conditions stipulated.
- 20) In the event of my/our failure to abide by any of the Terms and Conditions, the EMD amount paid by me/us is liable for forfeiture.

Date:

(Signature of the tenderer)
along with seal/stamp